

Holy Family Catholic Primary School

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Headteacher: Mrs C. Sharvin BA Hons NPQH



04.09.25

Dear Parents,

I want to apologise for the confusion that was caused this morning at drop off and for the miscommunication in this matter at the end of last year. As I have commenced the acting deputy role at Holy Family, I will be having 2 days out of class as management time. This is in line with the same days that Mrs Sharvin had last year.

Mrs Botham will therefore be teaching the children for these two days. This will be on a Thursday and Friday. Mrs Botham is an experienced teacher. She has previously worked in Trafford schools and is very much looking forward to working with your children. We are confident that this arrangement will provide continuity throughout the year and ensure that the children receive high-quality teaching and support. Please be rest assured that we have had a full handover with their Y1 teacher.

We understand that children are sensitive to change and we will take care to make this transition as smooth and positive as possible. Please be rest assured that Mrs Botham and I will work closely together to plan lessons and maintain consistency across the week.

Thank you for you continued support and we are very excited about teaching your children – it is going to be a great year.

Mrs A. Burke



'At Holy Family we grow, learn and succeed in the footsteps of Jesus.'